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1. General Product Information

1.1. Internet Browser Information

The "SHIAI Event Online Registration Tool" is a Web based Tool including a Server Database.

Before you start to work with this tool please update your Internet Browser like Firefox, Chrome, IE, etc. to the latest version!

1.2. Main Function

SHIAI Event Online Registration Tool Main Function

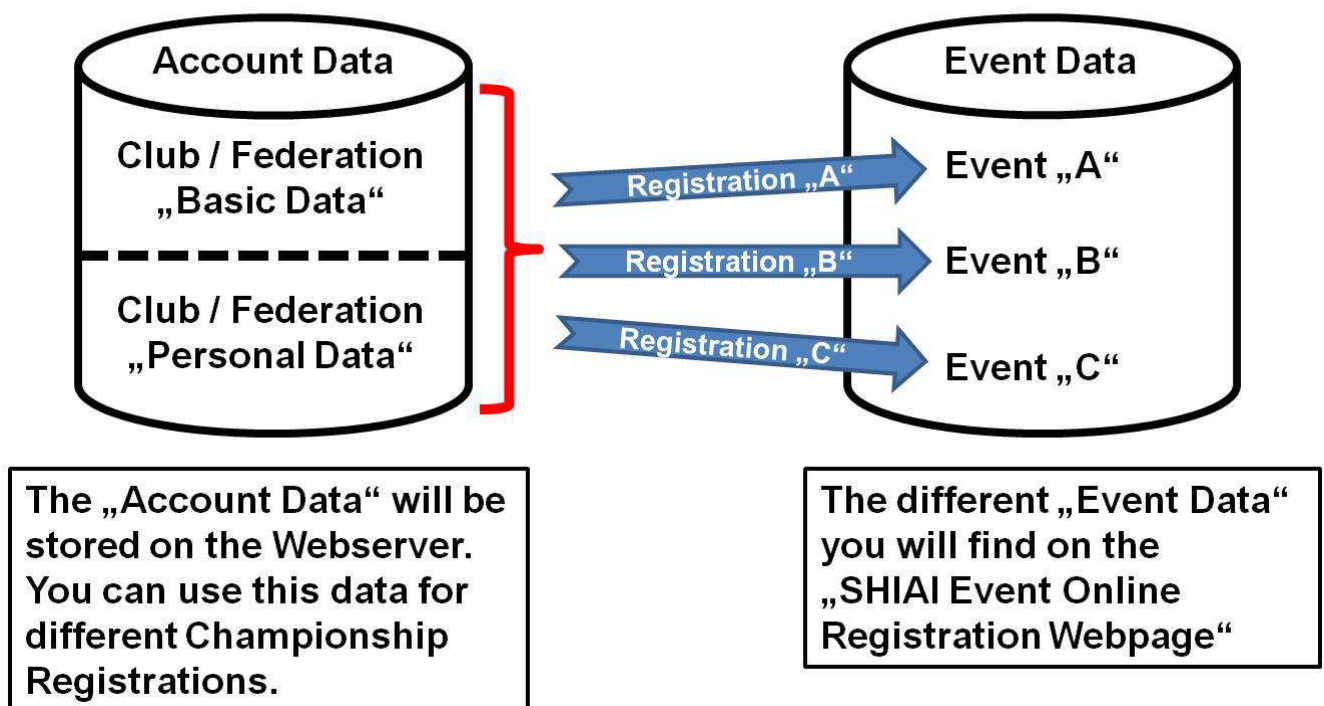


Fig. 1: SHIAI Online Registration Tool, Main Function

Fig. 1 shows the Main Function of the "SHIAI Event Online Registration Tool".

The "SHIAI Event Online RegistrationTool" allows Registrations by Club / Federation to all on the "SHIAI Event Online RegistrationTool" Webpage offered Championships.

Here the Link to the "SHIAI Event RegistrationTool": www.shiai-register.net

SHIAI Register Home Events Sign up Login

SHIAI Event Registration

You can register for all upcoming events by clicking on them in the table below.

[Learn more](#)

Upcoming events with open registration

| Poster | Event | Date | City / Country | Registration Deadline |
|------------|---|--------------------------|---------------------|-----------------------|
| Poster.png | 9th WKC European Championship for Cadets, Juniors and Seniors | 2014-06-13 to 2014-06-15 | Cheboksary / Russia | 2014-05-30 |

Fig. 2: SHIAI Event Online Registration Tool, Homepage

On the Top of the Webpage you will find the Main Navigation Button and the active Event for which you can register.

2. Sign Up / Login

2.1. Create your Account

Click the Button **Sign Up** to add a new account.

Fill the Form completely, all fields are mandatory fields.

Advice for Club / Federation Short Name: Please use the Abbreviation of your Federation Name PLUS a “hyphen” followed by your Country Name.

Create a new Account

Account information

E-Mail Address* gkc.office@web.de

Repeat E-Mail Address* gkc.office@web.de

Password*

Repeat Password*

Dojo information

Club / Federation Name* German Karate Confederation

Club / Federation Short Name* GKC-Germany

Country* Germany

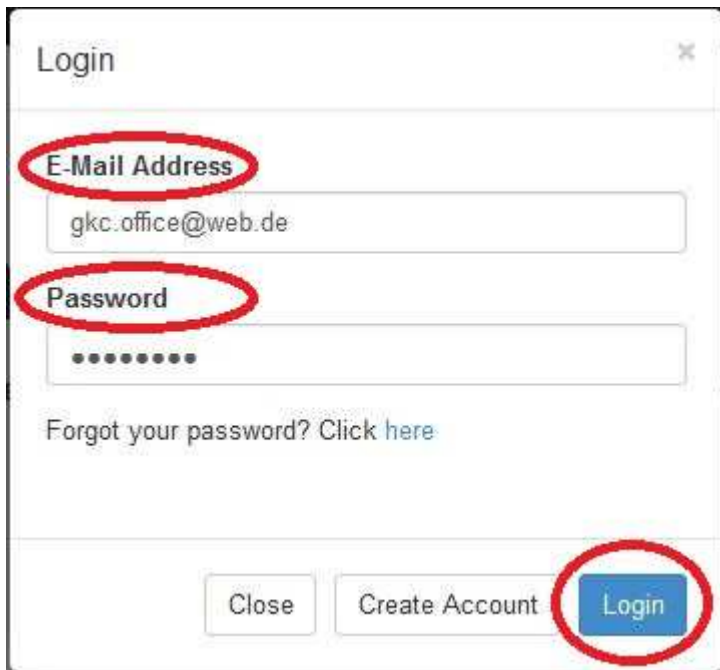
Phone* +123456789

Close Create Account

Fig. 3: Account Form

2.2. Login to an existing Account

If you still have an account use the Button [Login](#) to enter the Online Registration Tool.



The image shows a 'Login' dialog box with a close button (X) in the top right corner. It contains two input fields: 'E-Mail Address' with the text 'gkc.office@web.de' and 'Password' with a masked password of ten dots. Below the password field is a link that says 'Forgot your password? Click here'. At the bottom, there are three buttons: 'Close', 'Create Account', and 'Login'. The 'Login' button is highlighted with a red circle. The 'E-Mail Address' and 'Password' labels are also circled in red.

Fig. 4: Login Form

3. Club / Federation Page

SHIAI Register Home Events **Saved Data** Logout

Basic Data Personal Data Registrations Your Account

Basic Data

| | |
|-------------------------------|-----------------------------|
| Club / Federation Name* | German Karate Confederation |
| Club / Federation Short Name* | GKC-Germany |
| Country* | Germany |
| Email* | gkc.office@web.de |
| Phone* | +49123456789 |
| Salutation | Salutation |
| Contact Person | Contact Person |
| Street | Street |
| Postalcode | Postalcode |
| City | City |
| Mobile | Mobile |
| Fax | Fax |
| Website | Website |

Save

Fig. 5: Saved Data Page

Fig. 5 shows the new Page "Saved Data". Here you can change or add "Club / Federation Basic Data".

Basic Data: Your Club / Federation Data

Personal Data: Here you can add Persons to your Club / Federation

Registrations: Here you will see your Registrations to the different Events

Your Account: Here you can change your Password or delete your Account

3.1. Personal Data Page

The screenshot shows the 'Personal Data' page of the SHIAI Register application. The top navigation bar includes 'SHIAI Register', 'Home', 'Events', 'Saved Data', and a 'Logout' button. Below the navigation bar, there are tabs for 'Basic Data', 'Personal Data', 'Registrations', and 'Your Account'. The 'Personal Data' tab is selected and circled in red. The main content area is titled 'Saved persons' and contains a search bar with the placeholder text 'Search for a person:' and 'Search for Firstname, Lastname or gender'. To the right of the search bar is a green button labeled '+ Add a new person', which is also circled in red. Below the search bar is a table with columns: 'Portrait Photo', 'First Name', 'Last Name', 'Gender', 'Date of Birth', and 'Delete'.

Fig. 6: Personal Data Page

3.1.1. Add a new Person

If you press the button "Personal Data" you will find at the moment a empty form.

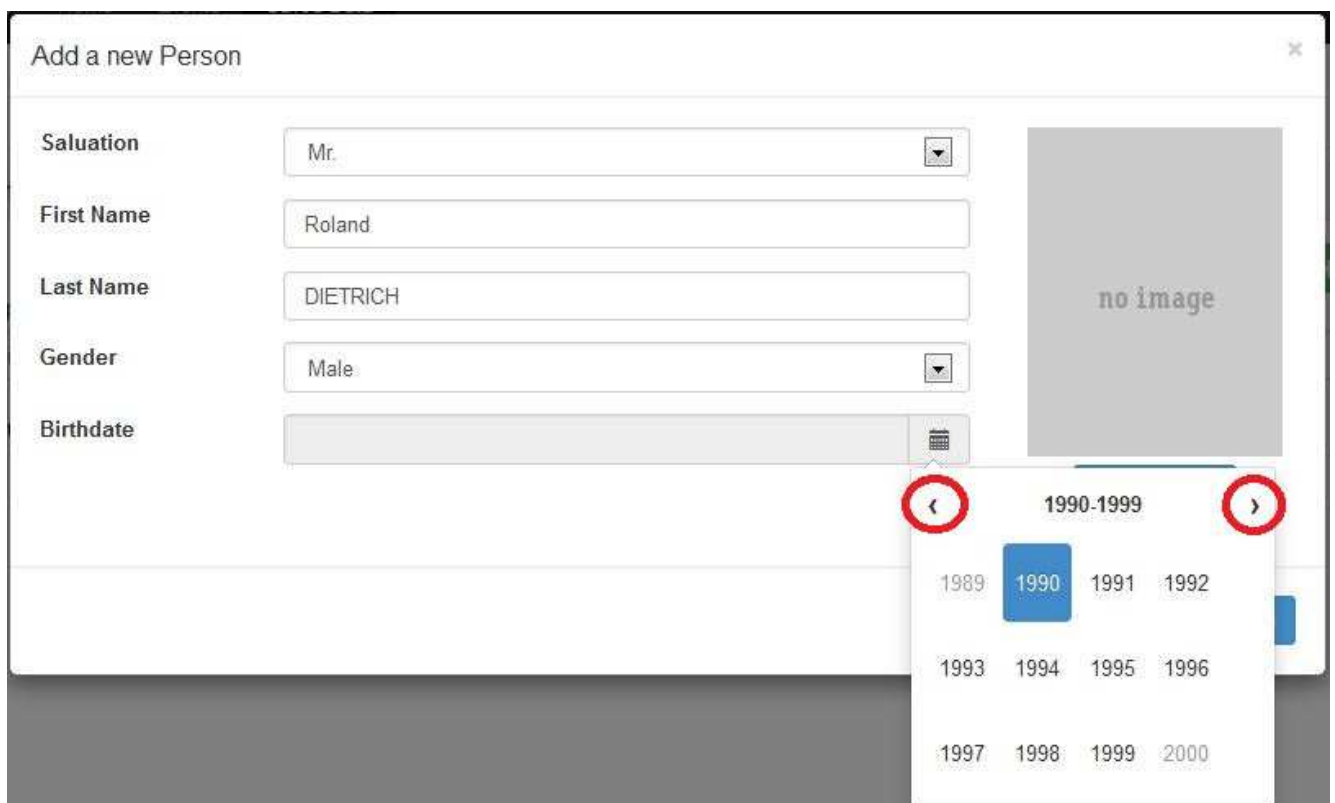
To fill the list press the green button **+Add a new Person** .

The screenshot shows the 'Add a new Person' form. The form has a title bar 'Add a new Person' with a close button. The form fields are: 'Title' (dropdown menu with 'Please Select'), 'First Name' (text input), 'Last Name' (text input), 'Gender' (dropdown menu with 'Please select'), and 'Birthdate' (date picker with '1990-01-01'). To the right of the form is a large grey area with the text 'no image' and a blue button labeled 'Select image'. At the bottom right of the form are two buttons: 'Cancel' (orange) and '+ Create' (blue).

Fig. 7: Add a new Person Form

On the next page some helpful tips to fill the form quickly and comfortable:

- 1. Title:** With one mouseclick on the keyboard letter “m” you open “Mr.”
With a doubleclick on the keyboard letter “m” you open “Mrs.”
- 2. First Name:** Also if you will write your first name in small letter the name will shown in the correct form, e.g. “Roland”
- 3. Last Name:** Also if you will write your last name in small letter the name will shown in the correct form (Capital Letter), e.g. “DIETRICH”
- 3. Gender:** With a click on the keyboard letter “m” you open “Male”
With a click on the keyboard letter “f” you open “Female”
- 4. Birthdate:** If you use the “Tabulator button (TAB) on your keyboard after the field “Gender” automatically will open a “clever” calendar to edit the birthdate.
Use the “<” and “>” arrows to find the “decade/year”, “month”, “date”
- 5. Image:** This field is not mandatory BUT please insert a personal portrait photo.
This will be need for the personal Event ID-Card.
The image must be a “PORTRAIT PHOTO” in the file format “.jpg” and a maximum file size of 50kb.



The screenshot shows a web form titled "Add a new Person" with the following fields:

- Saluation: Mr.
- First Name: Roland
- Last Name: DIETRICH
- Gender: Male
- Birthdate: (empty field with a calendar icon)

A calendar is open over the Birthdate field, showing the years 1989 to 2000. The year 1990 is highlighted in blue. The calendar has navigation arrows on the left and right sides, which are circled in red. The text "no image" is visible in a grey box on the right side of the form.

Fig. 8: Add a new Person Form, the Calendar



The screenshot shows a web form titled "Edit existing Person" with a close button in the top right corner. The form contains the following fields and values:

| Field | Value |
|------------|------------|
| Title | Mr. |
| First Name | Roland |
| Last Name | DIETRICH |
| Gender | Male |
| Birthdate | 1959-10-02 |

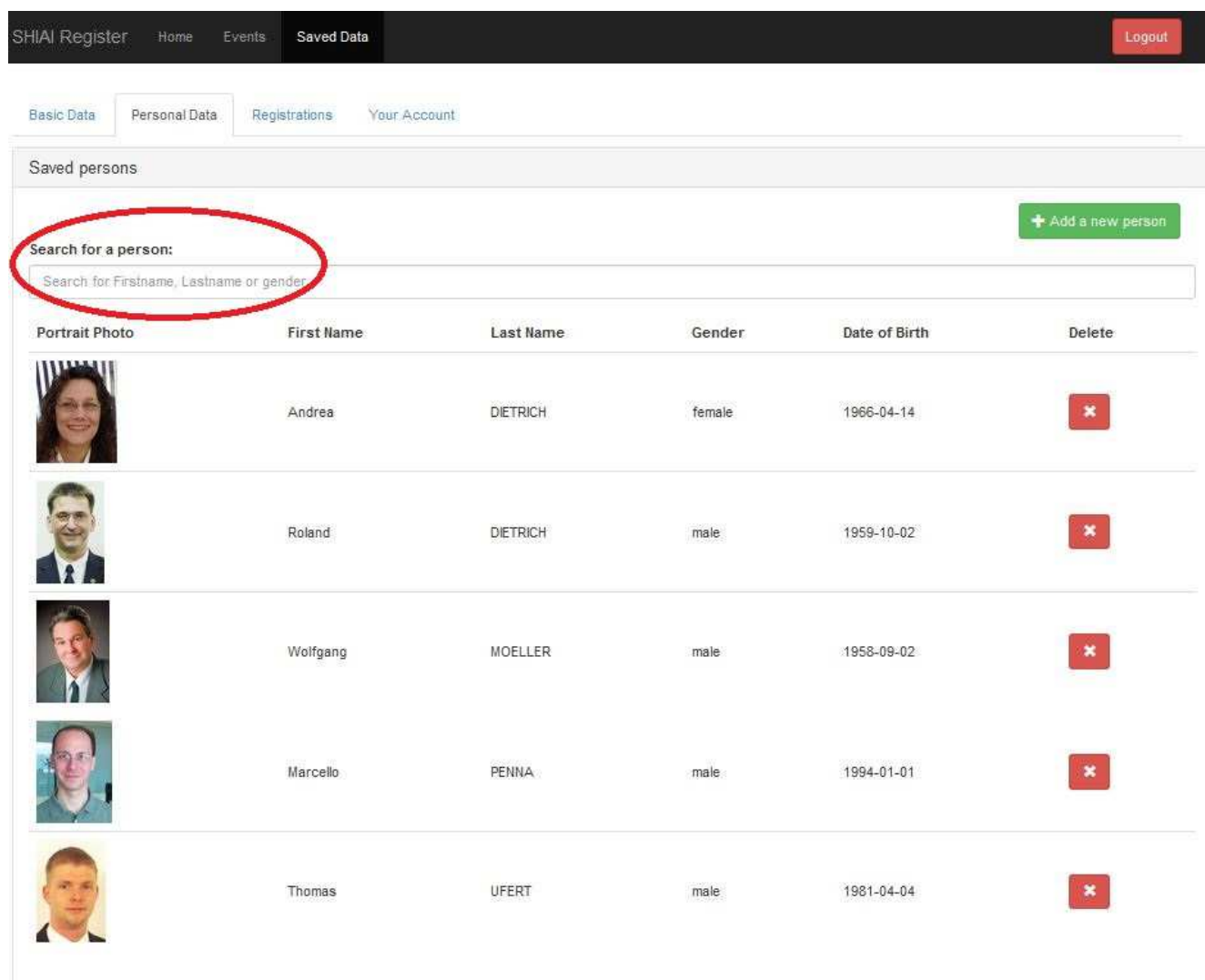
On the right side of the form, there is a photo of a man in a dark suit and glasses. Below the photo is a blue button labeled "Select image". At the bottom of the form, there are three buttons: a red "Delete" button with a trash icon, an orange "Cancel" button, and a blue "Save" button with a floppy disk icon. The "Save" button is circled in red.

Fig. 9: Add a new Person Form, filled form

Now the form is completed and you can **Create** the new data set.

Please repeat from Step 3.1.1. to fill your "Personal Data List".

Please edit in this way all person to your "Personal Data List" you like to register later to an Event. This can be "Competitors", "Coaches", "Referees", "Officials", "Doctors".



The screenshot shows the 'SHIAI Register' interface with the 'Saved Data' tab selected. A search bar labeled 'Search for a person:' is highlighted with a red circle. Below it is a table of saved persons with columns for Portrait Photo, First Name, Last Name, Gender, Date of Birth, and Delete. The table contains five entries:











| Portrait Photo | First Name | Last Name | Gender | Date of Birth | Delete |
|---|------------|-----------|--------|---------------|---|
|  | Andrea | DIETRICH | female | 1966-04-14 |  |
|  | Roland | DIETRICH | male | 1959-10-02 |  |
|  | Wolfgang | MOELLER | male | 1958-09-02 |  |
|  | Marcello | PENNA | male | 1994-01-01 |  |
|  | Thomas | UFERT | male | 1981-04-04 |  |


Fig. 10: Personal Data List

Fig. 10 shows a filled "Personal Data List".

The Personal Data you have only to enter one time because these data you can use later for the different registrations for the different events.

This "Personal Data List" has an "Any Finder Function". The row "Search for a Person" you can use to search or filter the list.

3.1.2. Delete a Person from the Personal Data List

Use the red Delete,  button in the "Personal Data List" to delete a Person. From your Club / Federation List.

4. Registration for an Event



Fig. 11: Registrations

Fig. 10 shows at the moment an empty Registrations List because you still have no registered data for an Event. On this page you will find later your registered data for the different Events.

To start a registration for an Event you have to click the button "Events" on the top of the Webpage.

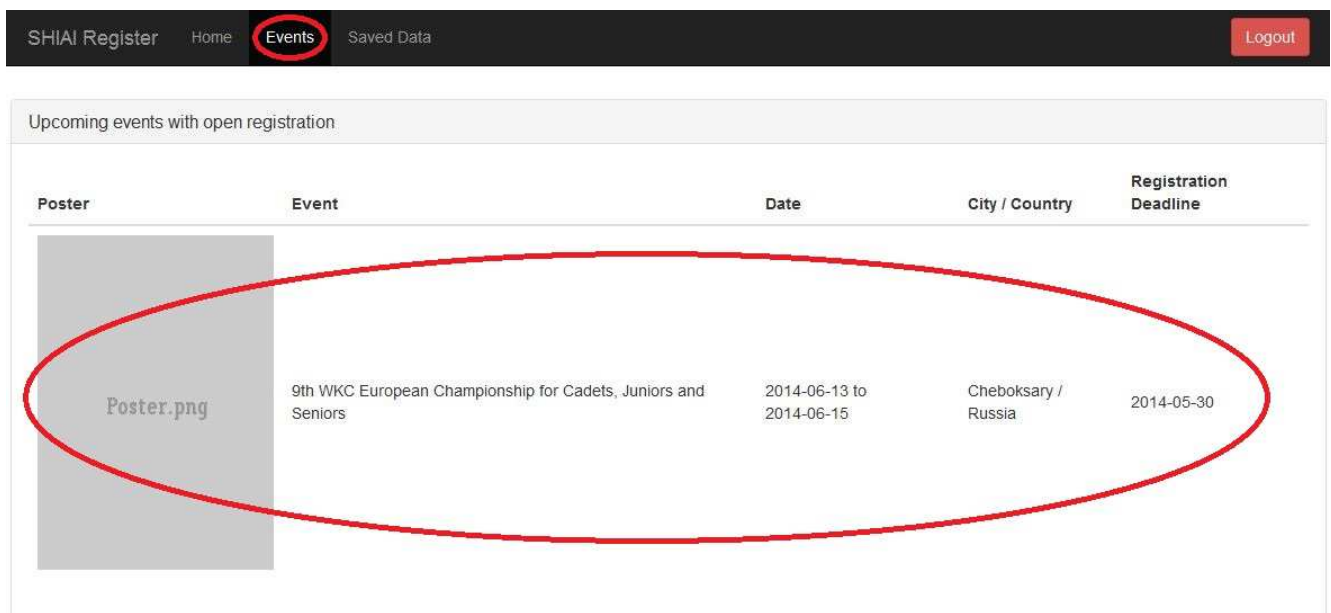


Fig. 12: Events

Now you can choose with a click on an Event for which you like to register.

4.1. Register a Person for an Event

SHIAI Register Home Events Saved Data Logout

Events / 9th WKC European Championships for Cadets, Juniors and Seniors

Already registered persons

Send Registration Summary by Email +Register person

Search for a person:
Search for Firstname, Lastname, Registered as or gender

| Portrait Photo | First Name | Last Name | Gender | Date of Birth | Registered as | Additional info | Unsubscribe |
|----------------|------------|-----------|--------|---------------|---------------|-----------------|-------------|
|----------------|------------|-----------|--------|---------------|---------------|-----------------|-------------|

Fig. 13: Event Registration List

Fig. 13 shows now the (at the moment) the empty Registration List. On the top of the list you can read the Event name for which you like to register data sets.

With a click on the blue button **+Register Person** opens your “Personal Data List” and you can start now the registration of a person.

Register person

You can register persons from the list below by clicking on them or you can create and register new persons with the button below.

Search for a person:






| Portrait | Firstname | Lastname | Date of Birth |
|---|-----------|----------|---------------|
|  | Andrea | DIETRICH | 1966-04-14 |
|  | Roland | DIETRICH | 1959-10-02 |
|  | Wolfgang | MOELLER | 1958-09-02 |
|  | Marcello | PENNA | 1994-01-01 |
|  | Thomas | UFERT | 1981-04-04 |

Fig. 14: Club/Federation Data List to register Person for an Event

With a click on a person this person will be ready to register and the form "Register a Person" will open..

Register a person

Title: Mr.

First Name: Roland

Last Name: DIETRICH

Gender: Male

Birthdate: 1959-10-02

Registered as: Please Select

Select image

Event Age: 54

Cancel + Register

Fig. 15: Registration Form

The Registration Form has now imported all Personal Data of the selected Person.

Under the Portrait Photo you can see now the “Event Age”. The Event Age is, as the name contains, the Persons age on the Event. It is important to show the right Categories to the Person.

With a click on the field “Registered as” you can choose the Category/ies for the Person.

In this field “Registered as” you not only can register a competitor to different Categories.

You also can register here the “Coaches”, “Referees”, “Officials” and “Doctors”.

5. Register a Person for an Individual Category

Register a person

Title: Mr.

First Name: Roland

Last Name: DIETRICH

Gender: Male

Birthdate: 1959-10-02

Registered as: Competitor

Categories: None selected - Deselect all

Birthdate and gender has to be set before selecting categories.

--> currently selected

Select image

Event Age: 54

Cancel + Register

Fig. 16: Registration Form, Individual Category -1-

Please choose in the field "Registered as" the option "Competitor" and choose an Individual Category.

Register a person

Title: Mr.

First Name: Roland

Last Name: DIETRICH

Gender: Male

Birthdate: 1959-10-02

Registered as: Competitor

Categories: 1 selected | Deselect all

Birthdate and gender has to be set before selecting categories.

--> currently selected: 566 - Sen. Kata Ind. Male Shoto +40 y.

Buttons: Cancel, + Register

Photo: Roland Dietrich, Event Age: 54

Fig. 17: Registration Form, Individual Category -2-

Use the field “Categories” to choose another Individual Category or finish the registration with a click on the blue button **Register**.

The next page shows the registered person with the choosed Categories in the Registration List.

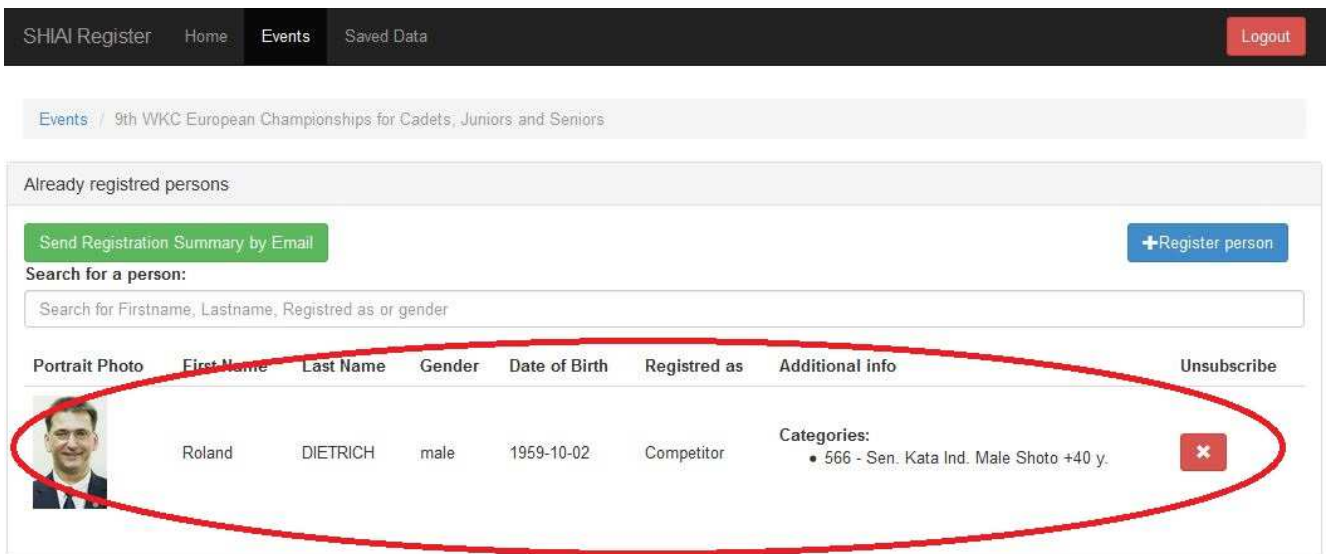


Fig. 18: Registration Form, Individual Category -3-

With a click on the blue button “+Register Person” you can register further Person to the Event.

5.1. Change / Delete an Individual Category

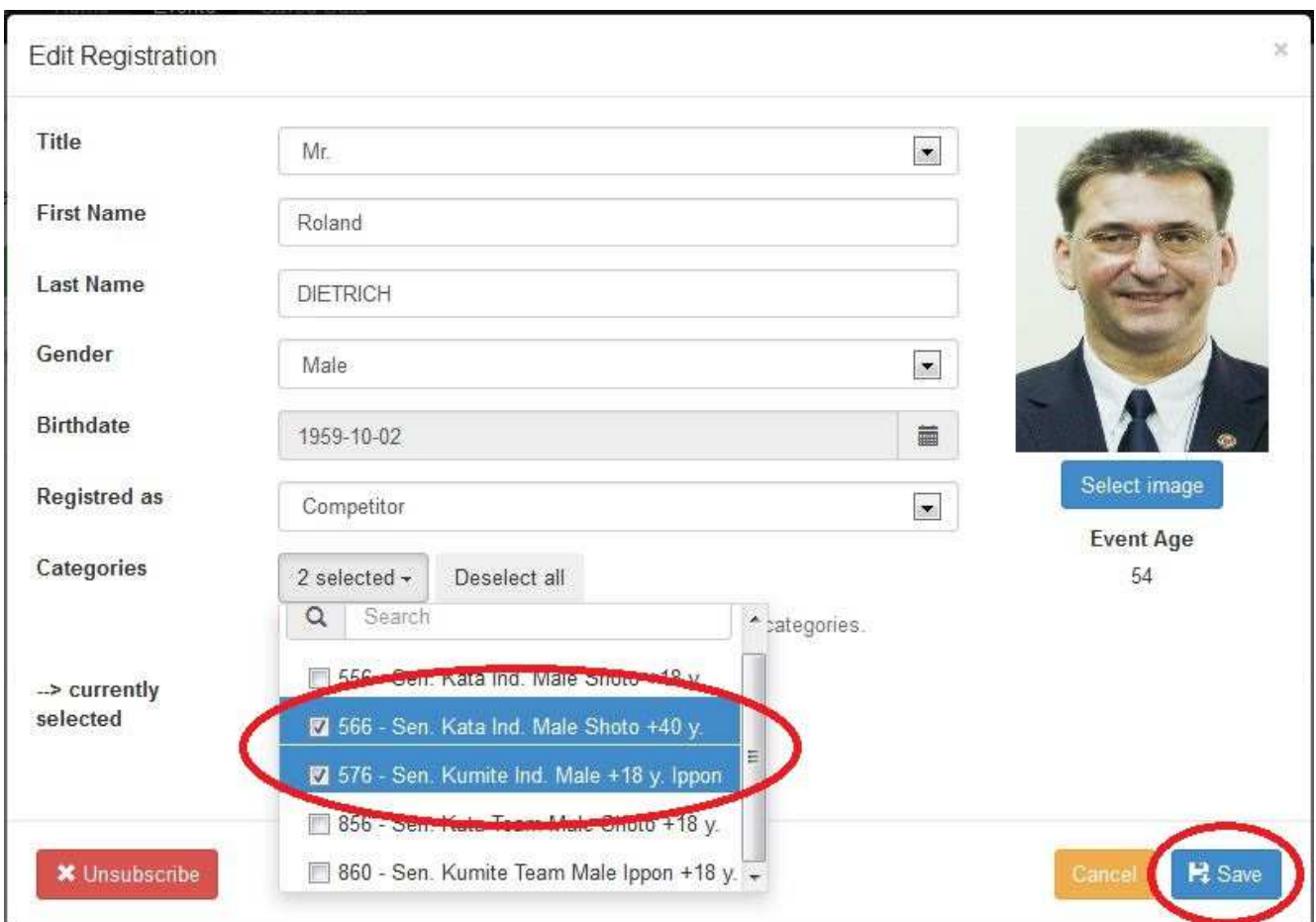
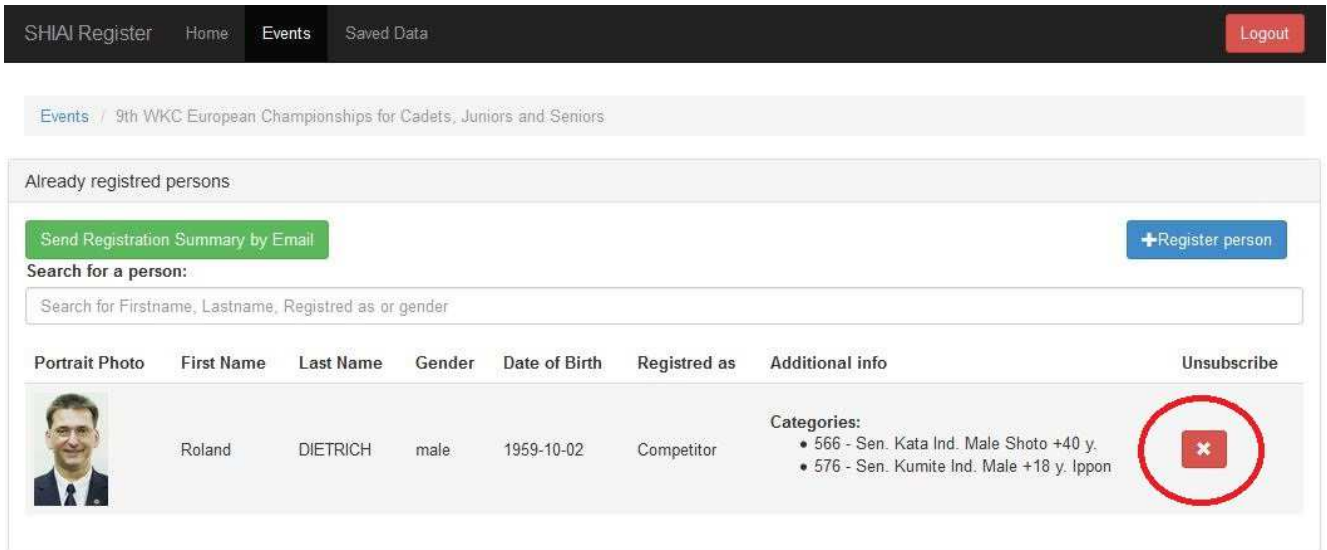


Fig. 19: Registration Form, Individual Category -4-

With a click on a selected Category you can deselect a Category.

5.2. Unsubscribe a Person from an Event



The screenshot shows the SHIAI-Event online registration tool interface. At the top, there is a navigation bar with links for "SHIAI Register", "Home", "Events", and "Saved Data", along with a "Logout" button. Below the navigation bar, the current event is identified as "9th WKC European Championships for Cadets, Juniors and Seniors".

The main content area is titled "Already registered persons". It features a green button for "Send Registration Summary by Email" and a blue button for "+Register person". Below these buttons is a search bar labeled "Search for a person:" with the placeholder text "Search for Firstname, Lastname, Registered as or gender".

The registration list is displayed as a table with the following columns: "Portrait Photo", "First Name", "Last Name", "Gender", "Date of Birth", "Registered as", "Additional info", and "Unsubscribe". The first entry in the list is for Roland DIETRICH, a male competitor born on 1959-10-02. His "Additional info" includes categories: "566 - Sen. Kata Ind. Male Shoto +40 y." and "576 - Sen. Kumite Ind. Male +18 y. Ippon". The "Unsubscribe" button for this entry is a red square with a white "X" inside, which is circled in red in the image.



| Portrait Photo | First Name | Last Name | Gender | Date of Birth | Registered as | Additional info | Unsubscribe |
|---|------------|-----------|--------|---------------|---------------|--|---|
|  | Roland | DIETRICH | male | 1959-10-02 | Competitor | Categories: <ul style="list-style-type: none">• 566 - Sen. Kata Ind. Male Shoto +40 y.• 576 - Sen. Kumite Ind. Male +18 y. Ippon. |  |

Fig. 20: Registration Form, Unsubscribe a Person from the Event

Use the red "Unsubscribe",  button in the Registration List to unsubscribe a Person from the Event.

6. Team Requirements

Please note the following Team requirements:

Kata Teams: maximum 3 Competitor per Team per Style

Kumite Teams: maximum 4 Competitors per Team per Style (3 plus 1 Reserve)

7. Register a Person for a Team Category

The screenshot shows the 'Edit Registration' form with the following fields and values:

- Title: Mr.
- First Name: Roland
- Last Name: DIETRICH
- Gender: Male
- Birthdate: 1959-10-02
- Registered as: Competitor
- Categories: 2 selected (566 - Sen. Kata Ind. Male Shoto +40 y., 576 - Sen. Kumite Ind. Male +18 y. Ippon)
- Event Age: 54

The 'Categories' list is open, showing the following options:

- 556 - Sen. Kata Ind. Male Shoto +18 y.
- 566 - Sen. Kata Ind. Male Shoto +40 y.
- 576 - Sen. Kumite Ind. Male +18 y. Ippon
- 856 - Sen. Kata Team Male Shoto +18 y.
- 860 - Sen. Kumite Team Male Ippon +18 y.

The 'Save' button is circled in red.

Fig. 20: Registration Form, Team Category -1-

Choose a Team Category from the List "Categories" and press the blue **Save** Button.

Manage Teams

You can edit the teams by drag and drop the persons to them. Changes in the team manager will apply permanently when you click "Save", if you remove a person, the change will apply immediately. If you click "Cancel", all changes to teams will be undone.

Persons which aren't added to a team but have to (you can "park" persons here, in the case you want to swap members of already complete teams):

860 - Roland DIETRICH ✕ 3rd Step

Drop persons above, e.g. if you want to reorder full teams

1st Step 2nd Step

Please select a team category +Create new Team

| Style | Team Number | Category | Members | ✕ |
|-------|-------------|----------|---------|---|
| | | | | |

Cancel Save

Fig. 21: Registration Form, Team Manager, Overview

After you have chosen a Team Category the form "Team Manager" will open. Please read the advises on the top of the form.

The main items of the "Team Manager":

Team Selection Area:

First Step: Choose here the Team Category which you have selected for the Competitor (here "860").

Team Creation Button:

Second Step: With the button **+Create new Team** you will create a Team and the Team Number.

Team Member Parking Place:

Third Step: In the so called "Parking Place" you find the Competitor with the selected Category No. (here "860"). From this place you can move the Competitor by "Drag and Drop" to the "Members Place" (Fig. 23). Before you have to select a Team and to create a Team.

Manage Teams

You can edit the teams by drag and drop the persons to them. Changes in the team manager will apply permanently when you click "Save", if you remove a person, the change will apply immediately. If you click "Cancel", all changes to teams will be undone.

Persons which aren't added to a team but have to (you can "park" persons here, in the case you want to swap members of already complete teams):

860 - Roland DIETRICH ✕

Drop persons above, e.g. if you want to reorder full teams

1st Step

860 - Sen. Kumite Team Male Ippon +18 y. ✕ [+Create new Team](#)

| Style | Team Number | Category | Members | ✕ |
|-------|-------------|----------|---------|---|
| | | | | |

[Cancel](#) [Save](#)

Fig. 22: Registration Form, Team Manager, 1st Step

Fig. 22 shows now the selected Team Category, here 860

Manage Teams

You can edit the teams by drag and drop the persons to them. Changes in the team manager will apply permanently when you click "Save", if you remove a person, the change will apply immediately. If you click "Cancel", all changes to teams will be undone.

Persons which aren't added to a team but have to (you can "park" persons here, in the case you want to swap members of already complete teams):

860 - Roland DIETRICH ✕

Drop persons above, e.g. if you want to reorder full teams

2nd Step

860 - Sen. Kumite Team Male Ippon +18 y. ▾ **+Create new Team**

| Style | Team Number | Category | Members | ✕ |
|--------|-------------|--|---------|---|
| Kumite | 1 | 860 - Sen. Kumite Team Male Ippon +18 y. | | ✕ |

Cancel Save

Fig. 23: Registration Form, Team Manager, 2nd Step

After you have pressed the button **+Create new Team** you will see now the created Team and the Team No..

Manage Teams

You can edit the teams by drag and drop the persons to them. Changes in the team manager will apply permanently when you click "Save", if you remove a person, the change will apply immediately. If you click "Cancel", all changes to teams will be undone.

Persons which aren't added to a team but have to (you can "park" persons here, in the case you want to swap members of already complete teams):

3rd Step

860 - Roland DIETRICH ✕

Persons above, e.g. if you want to reorder full teams

860 - Sen. Kumite Team Male Ippon +18 y. Team

| Style | Team Number | Category | ✕ |
|--------|-------------|--|----------------------------------|
| Kumite | 1 | 860 - Sen. Kumite Team Male Ippon +18 y. | <input type="button" value="✕"/> |

Fig. 24: Registration Form, Team Manager, 3rd Step

Next step is to edit the Competitor as member to the Team.

This step you have to do with "Drag and Drop" (Catch the Competitor with the mouse and move him to his member place in the Team).

Manage Teams

You can edit the teams by drag and drop the persons to them. Changes in the team manager will apply permanently when you click "Save", if you remove a person, the change will apply immediately. If you click "Cancel", all changes to teams will be undone.

Persons which aren't added to a team but have to (you can "park" persons here, in the case you want to swap members of already complete teams):

Drop persons above, e.g. if you want to reorder full teams

860 - Sen. Kumite Team Male Ippon +18 y. [+Create new Team](#)

| Style | Team Number | Category | Members | |
|--------|-------------|--|--------------------------------|---|
| Kumite | 1 | 860 - Sen. Kumite Team Male Ippon +18 y. | 860 - Roland DIETRICH ✕ | ✕ |

[Cancel](#) [Save](#)

Fig. 25: Registration Form, Team Manager, 3rd Step

Fig. 25 shows now the Competitor at his place as a Team Member.

Press the blue button **Save** to finish the Team Management for the moment.

Register a person

Title: Mr.

First Name: Roland

Last Name: DIETRICH

Gender: Male

Birthdate: 1959-10-02

Registered as: Competitor

Categories: 2 selected | Deselect all

Birthdate and gender has to be set before selecting categories.

--> currently selected

- 566 - Sen. Kata Ind. Male Shoto +40 y.
- 860 - Sen. Kumite Team Male Ippon +18 y. (Team 1)

Manage Teams: Team Manager

Select image

Event Age: 54

Cancel + Register


Fig. 26: Registration Form, Team Category, Register

Now you will find the selected Team Category in the Registration Form. Finish this Registration with the blue button **Register**.

7.1. Add a Competitor to an existing Team

To place a further Team Member to an existing Team, choose a Team Category.

Edit Registration ✕

| | | |
|------------------------|--|---|
| Title | Mr. |  |
| First Name | Wolfgang | Select image |
| Last Name | MOELLER | Event Age |
| Gender | Male | 55 |
| Birthdate | 1958-09-02 | |
| Registered as | Competitor | |
| Categories | 1 selected ▾ Deselect all | |
| --> currently selected | <input type="checkbox"/> 572 - Sen. Kumite Ind. Male +18 y. -78 kg Sanbon | |
| Manage Teams | <input type="checkbox"/> 574 - Sen. Kumite Ind. Male +18 y. +78 kg Sanbon | |
| | <input type="checkbox"/> 576 - Sen. Kumite Ind. Male +18 y. Ippon | |
| | <input type="checkbox"/> 856 - Sen. Kata Team Male Shoto +18 y. | |
| | <input checked="" type="checkbox"/> 860 - Sen. Kumite Team Male Ippon +18 y. | |
| | <input type="checkbox"/> 862 - Sen. Kumite Team Male Sanbon +18 y. | |

[✕ Unsubscribe](#) [Cancel](#) [Save](#)

If you like to register the further Person in an existing Team you only have to move the Competitor by Drag and Drop to the existing Team.

Manage Teams
✕

You can edit the teams by drag and drop the persons to them. Changes in the team manager will apply permanently when you click "Save", if you remove a person, the change will apply immediately. If you click "Cancel", all changes to teams will be undone.

Persons which aren't added to a team but have to (you can "park" persons here, in the case you want to swap members of already complete teams):

860 - Wolfgang MOELLER ✕

Persons above, e.g. if you want to reorder full teams

Please select a team category
▼
+ Team

| Style | Team Number | Category | Persons | |
|--------|-------------|--|---|---|
| Kumite | 1 | 860 - Sen. Kumite Team Male Ippon +18 y. | <div style="display: flex; align-items: center; gap: 5px;"> 860 - N DIETRICH ✕ </div> | ✕ |

Cancel
Save

Manage Teams

You can edit the teams by drag and drop the persons to them. Changes in the team manager will apply permanently when you click "Save", if you remove a person, the change will apply immediately. If you click "Cancel", all changes to teams will be undone.

Persons which aren't added to a team but have to (you can "park" persons here, in the case you want to swap members of already complete teams):

Drop persons above, e.g. if you want to reorder full teams

Please select a team category

| Style | Team Number | Category | Members | |
|--------|-------------|--|---|---|
| Kumite | 1 | 860 - Sen. Kumite Team Male Ippon +18 y. | 860 - Roland DIETRICH ✕ 860 - Wolfgang MOELLER ✕ | ✕ |

Fig. 28 shows the 2nd Team Member at his place

Repeat the steps to add the further Team Member.

If a Team is filled (**note 6.1 Team Requirements**) you cannot Drag and Drop a Competitor in this Team but you can create a new Team for this Style.

7.2. Create a further Team for the same Style

If you like to add a Competitor to an existing full Team you will see that you cannot Drag and Drop it to the Team. In this case you can add a further Team.

Manage Teams ✕

You can edit the teams by drag and drop the persons to them. Changes in the team manager will apply permanently when you click "Save", if you remove a person, the change will apply immediately. If you click "Cancel", all changes to teams will be undone.

Persons which aren't added to a team but have to (you can "park" persons here, in the case you want to swap members of already complete teams):

860 - Antonio CALZONE ✕

Drop persons above, e.g. if you want to reorder full teams

860 - Sen. Kumite Team Male Ippon +18 y. ▼ +Create new Team

| Style | Team Number | Category | Members | ✕ |
|--------|-------------|--|--|----------------|
| Kumite | 1 | 860 - Sen. Kumite Team Male Ippon +18 y. | <p>860 - Roland DIETRICH ✕</p> <p>860 - Wolfgang MOELLER ✕</p> <p>860 - Marcello PENNA ✕</p> <p>860 - Thomas UFERT ✕</p> | ✕ |

Cancel Save

Fig. 29: Select the Team Category, here again No. 860 and press the button

+Create a new Team

Manage Teams

You can edit the teams by drag and drop the persons to them. Changes in the team manager will apply permanently when you click "Save", if you remove a person, the change will apply immediately. If you click "Cancel", all changes to teams will be undone.

Persons which aren't added to a team but have to (you can "park" persons here, in the case you want to swap members of already complete teams):

860 - Antonio CALZONE ✕

Drop persons above, e.g. if you want to reorder full teams

860 - Sen. Kumite Team Male Ippon +18 y. +Create new Team

| Style | Team Number | Category | Members | ✕ |
|--------|-------------|--|--|---|
| Kumite | 1 | 860 - Sen. Kumite Team Male Ippon +18 y. | <p>860 - Roland DIETRICH ✕</p> <p>860 - Wolfgang MOELLER ✕</p> <p>860 - Marcello PENNA ✕</p> <p>860 - Thomas UFERT ✕</p> | ✕ |
| Kumite | 2 | 860 - Sen. Kumite Team Male Ippon +18 y. | | ✕ |

Cancel Save

Fig. 30: A further Team for the same Style

Now you can move the Competitor by Drag and Drop to the further Team and press the blue button [Save](#).

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Already registered persons

Send Registration Summary by Email + Register person

Search for a person:
Search for Firstname, Lastname, Registered as or gender











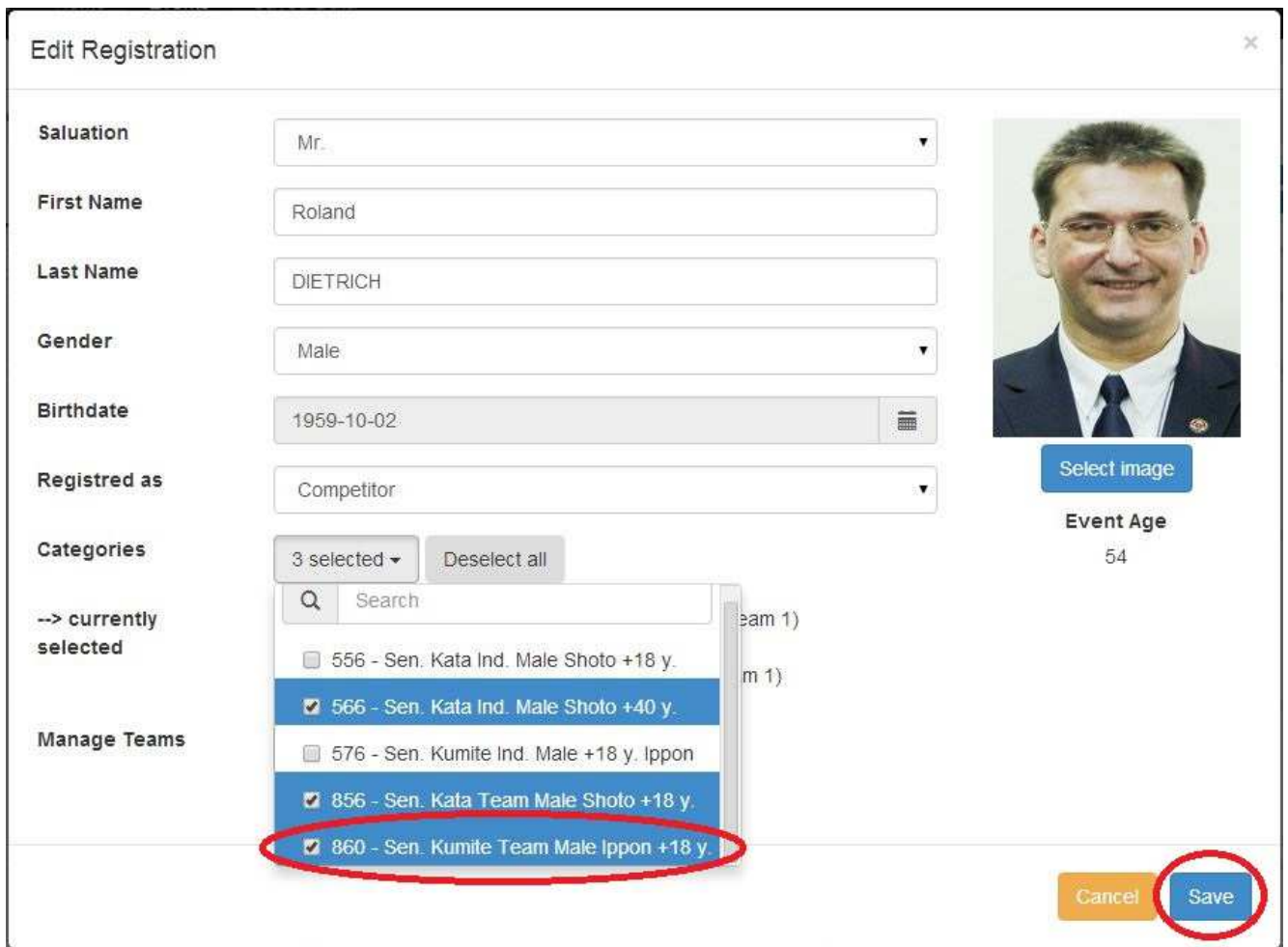
| Portrait Photo | First Name | Last Name | Gender | Date of Birth | Registered as | Additional info | Unsubscribe |
|---|------------|-----------|--------|---------------|---------------|--|---|
|  | Antonio | CALZONE | male | 1988-08-08 | Competitor | Categories: • 860 - Sen. Kumite Team Male Ippon +18 y. (Team 2) |  |
|  | Roland | DIETRICH | male | 1959-10-02 | Competitor | Categories: • 566 - Sen. Kata Ind. Male Shoto +40 y. • 860 - Sen. Kumite Team Male Ippon +18 y. (Team 1) |  |
|  | Wolfgang | MOELLER | male | 1958-09-02 | Competitor | Categories: • 566 - Sen. Kata Ind. Male Shoto +40 y. • 860 - Sen. Kumite Team Male Ippon +18 y. (Team 1) |  |
|  | Marcello | PENNA | male | 1994-01-01 | Competitor | Categories: • 558 - Sen. Kata Ind. Male Wado +18 y. • 860 - Sen. Kumite Team Male Ippon +18 y. (Team 1) |  |
|  | Thomas | UFERT | male | 1981-04-04 | Competitor | Categories: • 556 - Sen. Kata Ind. Male Shoto +18 y. • 576 - Sen. Kumite Ind. Male +18 y. Ippon • 860 - Sen. Kumite Team Male Ippon +18 y. (Team 1) |  |

Fig. 31: Registration List, Team Category

Now you will see the right Competitor with the right Team Category and Team No. in the Registration List.

7.3. Change / Delete a Team Category



The screenshot shows the 'Edit Registration' form with the following fields and options:

- Salutation: Mr.
- First Name: Roland
- Last Name: DIETRICH
- Gender: Male
- Birthdate: 1959-10-02
- Registered as: Competitor
- Categories: 3 selected, Deselect all
- Currently selected categories:
 - 556 - Sen. Kata Ind. Male Shoto +18 y.
 - 566 - Sen. Kata Ind. Male Shoto +40 y.
 - 576 - Sen. Kumite Ind. Male +18 y. Ippon
 - 856 - Sen. Kata Team Male Shoto +18 y.
 - 860 - Sen. Kumite Team Male Ippon +18 y.
- Manage Teams: (empty)
- Event Age: 54
- Buttons: Cancel, Save (circled in red)

Fig. 26: Registration Form, Change/Delete a Team Category

You have two possibilities to change / delete Team Categories.

1st Option: Like for Individual Categories you can deselect the Team Category by click in the Registration Form.

Die Seite auf shiai.dementi.org meldet:

The competitor will get removed from the category. Would you like to proceed?

OK Abbrechen

You can edit the teams by drag and drop. "Save", if you remove a person, the change will apply immediately. If you click "Cancel", all changes to teams will be undone.

Persons which aren't added to a team but have to (you can "park" persons here, in the case you want to swap members of already complete teams):

Drop persons above, e.g. if you want to reorder full teams

Please select a team category + Create new Team

| Category | Team Number | Members | ✕ |
|--|-------------|---|---|
| 856 - Sen. Kata Team Male Shoto +18 y. | 1 | 856 - Roland DIETRICH ✕ 856 - Wolfgang MÖLLER ✕ 856 - Thomas UFERT ✕ | ✕ |
| 860 - Sen. Kumite Team Male Ippon +18 y. | 1 | 860 - Wolfgang MÖLLER ✕ 860 - Thomas UFERT ✕ 860 - Roland DIETRICH ✕ | ✕ |

Cancel Save

Fig.32: Registration Form, Change / Delete a Team Category

2nd Option: You open in the Registration Form the "Team Manager" and click on the red "cross", ✕ at the end of the Competitor Name. Note the advise on the top of the window!

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Already registered persons +Register person

Search for a person:





| Portrait Photo | First Name | Last Name | Gender | Date of Birth | Registered as | Additional info | Unsubscribe |
|--|------------|-----------|--------|---------------|---------------|---|--|
|  | Andrea | DIETRICH | female | 1966-04-10 | Competitor | Groups: <ul style="list-style-type: none"> • 526 - Sen. Kumite Ind. Female +18 y. Ippon | ✕ |
|  | Roland | DIETRICH | male | 1959-10-02 | Competitor | Groups: <ul style="list-style-type: none"> • 566 - Sen. Kata Ind. Male Shoto +40 y. • 856 - Sen. Kata Team Male Shoto +18 y. (Team 1) | ✕ |
|  | Wolfgang | MÖLLER | male | 1958-09-02 | Competitor | Groups: <ul style="list-style-type: none"> • 860 - Sen. Kumite Team Male Ippon +18 y. (Team 1) • 566 - Sen. Kata Ind. Male Shoto +40 y. • 856 - Sen. Kata Team Male Shoto +18 y. (Team 1) | ✕ |
|  | Thomas | UFERT | male | 1981-04-04 | Competitor | Groups: <ul style="list-style-type: none"> • 860 - Sen. Kumite Team Male Ippon +18 y. (Team 1) • 556 - Sen. Kata Ind. Male Shoto +18 y. • 856 - Sen. Kata Team Male Shoto +18 y. (Team 1) | ✕ |

Fig. 33: Registration Form, Change / Delete a Team Category

Fig. 33 shows the adjusted Registration List.

8.0. Finish a Registration

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Already registered persons

Send Registration Summary by Email + Register person

Search for a person

Search for Firstname, Lastname, Registered as or gender

| Portrait Photo | First Name | Last Name | Gender | Date of Birth | Registered as | Additional info | Unsubscribe |
|---|------------|-----------|--------|---------------|---------------|--|---|
|  | Antonio | CALZONE | male | 1988-08-08 | Competitor | Categories: <ul style="list-style-type: none">860 - Sen. Kumite Team Male Ippon +18 y. (Team 2) |  |
|  | Roland | DIETRICH | male | 1958-10-02 | Competitor | Categories: <ul style="list-style-type: none">566 - Sen. Kata Ind. Male Shoto +40 y.860 - Sen. Kumite Team Male Ippon +18 y. (Team 1) |  |
|  | Wolfgang | MOELLER | male | 1958-09-02 | Competitor | Categories: <ul style="list-style-type: none">566 - Sen. Kata Ind. Male Shoto +40 y.860 - Sen. Kumite Team Male Ippon +18 y. (Team 1) |  |
|  | Marcello | PENNA | male | 1994-01-01 | Competitor | Categories: <ul style="list-style-type: none">558 - Sen. Kata Ind. Male Wado +18 y.860 - Sen. Kumite Team Male Ippon +18 y. (Team 1) |  |
|  | Thomas | UFERT | male | 1981-04-04 | Competitor | Categories: <ul style="list-style-type: none">556 - Sen. Kata Ind. Male Shoto +18 y.576 - Sen. Kumite Ind. Male +18 y. Ippon860 - Sen. Kumite Team Male Ippon +18 y. (Team 1) |  |

To finish a registration please press the green button **Send Registration Summary by Email**.

You will get a short Confirmation Email and a copy will go to the hosting federation.

9.0. Help and Support

For Help or Support please contact the WKC Office by Email: wkc.office@gmx.net